



Instructions for submitting a LETTER OF SUPPORT

Who is eligible to submit a letter of support:

1. Not to be completed by relatives of the individual nor by the nominator.
2. Completed by someone who knows the individual/group/business and their involvement in the community.

The letters of support are important as they backup the information in the nomination and give a further perspective on why the individual/group/business is worthy of this prestigious award. The information you provide will be used by the Selection Committee in conjunction with the nomination. Please include information about the volunteer activities you are familiar with.

Things to consider including in your letter of support:

- List the individual/group/business volunteer accomplishments
- List of organizations volunteered with and the role held (past & present)
- List of special projects involved in
- How did/does the community benefit from the volunteer work
- List reason/reasons this person/group/business is worthy of an award